



Leigh St Peter's CE Primary School

Allergy Safety Policy

Member of Staff Responsible:	Senior Leadership Team
Signed (Chair of Governors'):	Julie Williams
Signed (Headteacher):	Michael Fletcher
Date Policy Adopted:	September 2026
Policy Review Date:	September 2027

Leigh St Peter's CE Primary School

Online Safety Policy



Our Christian Vision is:

"Let Your **LIGHT** Shine" Matthew 5:16

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Vision & Values:

Our Christian Vision is to provide a happy, safe and caring high-quality learning environment where all members of the school community have the opportunity to flourish, 'living life in all its fullness'. Our Christian Values have been developed in line with everyone who is invested in our school community: pupils, parents, staff and governors. We aim to ensure that these Christian Values are at the heart of everything we do at Leigh St Peter's CE Primary School.

1. Introduction

Leigh St Peter's CE Primary School is committed to keeping pupils, staff, families and visitors safe by reducing the risk of allergic reactions and ensuring that staff know how to respond appropriately in an emergency. This policy sets out the school's arrangements for allergy awareness, risk reduction, individual support and emergency response.

This policy has been written in line with the statutory requirement for schools to have an allergy safety policy. A named member of the Senior Leadership Team will have responsibility for allergy safety, including implementation, monitoring and annual review of this policy.

2. Aims

The aims of this policy are to:

- Promote a safe and inclusive school environment for pupils with allergies.
- Ensure staff understand allergies, anaphylaxis and emergency response procedures.
- Minimise the risk of pupils, staff and visitors coming into contact with known allergens.
- Ensure pupils with allergies are supported through appropriate care planning.
- Promote the wellbeing and dignity of children and young people with allergies.
- Ensure allergy-related incidents and near misses are recorded, reviewed and used to improve practice.

3. Roles and Responsibilities

Governing Board

The Governing Board will ensure that the school has an allergy safety policy, that it is reviewed at least annually, and that it is readily accessible to parents, carers and staff.

Headteacher and Senior Leadership Team

The Headteacher and Senior Leadership Team will ensure that allergy safety arrangements are implemented across school, that staff receive appropriate training, and that systems are in place to identify and support individuals with known allergies.

All Staff

All staff are responsible for following this policy, attending allergy awareness and emergency response training, reducing risk where possible, and responding promptly to any allergic reaction or suspected anaphylaxis.

Parents and Carers

Parents and carers are responsible for informing school of any known allergies, providing up-to-date medical information, supplying prescribed medication where required, and informing school of any changes to their child's

needs.

4. Allergy Awareness Training

All staff present during times when pupils are scheduled to be on site will receive allergy awareness and emergency response training at least annually. This includes permanent staff, temporary staff, supply staff, peripatetic staff, agency staff, catering staff and regular volunteers with pupil-facing roles.

Training will ensure that staff understand:

- What allergy is and how allergic reactions can occur.
- The difference between food allergy, coeliac disease and food intolerance.
- Common allergy triggers and where to find information about individual pupils' allergens.
- The symptoms of allergic reactions, including anaphylaxis.
- How to respond in an emergency, including calling emergency services and informing parents.
- How to locate and administer emergency medication, including adrenaline autoinjectors where appropriate.
- The impact allergy can have on a child's wellbeing.
- How to report an allergic reaction, incident or near miss.

5. Promoting Wellbeing

The school recognises that allergies and the risk of anaphylaxis can cause anxiety for children, young people and families. Pupils with allergies will be supported sensitively and inclusively, with reasonable adjustments made where needed. Bullying, teasing or isolating pupils because of allergies will not be tolerated and will be addressed through the school's Behaviour and Anti-Bullying procedures.

6. Minimising Risk

The school will take reasonable measures to minimise the risk of exposure to known allergens. This includes considering allergy risks in relation to food provided by school, food brought in by others, classroom activities, craft, science, cooking, music, animals, external visits and school events.

Staff planning activities must consider whether allergens may be present and must put appropriate control measures in place. External visits and trips involving pupils with allergies will include specific risk assessments to ensure that pupils can participate safely.

7. Food Allergy

The school will manage food allergy risks by ensuring that relevant staff are aware of pupils with known food allergies, that food information is shared appropriately, and that reasonable steps are taken to prevent accidental exposure. Catering arrangements will take account of known allergens and pupils' individual needs.

8. Identification and Records

The school will keep a record of individuals with known allergies, including pupils, staff and visitors where relevant. Information will include known allergens, whether medication is required, and whether the pupil has an Individual Healthcare Plan, Allergy Action Plan or Asthma Action Plan.

Information about allergies will be gathered from parents, carers, pupils, previous settings and healthcare professionals where appropriate. Parents and carers must inform school promptly of any changes to allergy information or medication.

9. Individual Healthcare Plans

Pupils will have an Individual Healthcare Plan where their allergy has a functional impact in school, places them at risk of harm, or requires arrangements that are additional to or different from those made generally. Individual Healthcare Plans will set out the arrangements needed to support the pupil, including emergency procedures and any reasonable adjustments.

Where a pupil has an Allergy Action Plan or Asthma Action Plan issued by a healthcare professional, this will be referred to or attached to the Individual Healthcare Plan and reviewed when updates become available.

10. Prescribed Adrenaline

Where pupils are prescribed adrenaline autoinjectors, the school will ensure that they have rapid access to their medication at all times, including in classrooms, lunch areas, playgrounds, sports fields and during visits or trips. In suspected anaphylaxis, adrenaline should be administered as soon as possible.

Records will be kept of pupils who have prescribed adrenaline devices and associated Allergy Action Plans. Parents and carers are responsible for ensuring prescribed medication remains in date and is available in school as agreed.

11. Spare Adrenaline Devices

Where the school holds spare adrenaline devices, these will be clearly labelled, stored safely and readily accessible in an emergency. They must not be locked away. Devices will be checked regularly to ensure they are in date and replaced when used or expired.

Spare adrenaline devices will be stored in pairs where appropriate so that a second dose is available if required. Staff will be trained in when and how spare devices may be used.

12. Visits and Trips

Pupils with allergies will be supported to participate fully in educational visits and trips wherever it is safe and reasonable to do so. Risk assessments will consider known allergens, medication, emergency procedures, staffing, first aid and access to medical support.

Children at risk of anaphylaxis should have their prescribed adrenaline device with them, and staff accompanying the visit must know how to respond in an emergency.

13. Serious Incidents and Near Misses

All serious allergy-related incidents and near misses will be recorded, reported and reviewed. The purpose of reviewing incidents and near misses is to learn lessons, identify any gaps in practice and improve future safety arrangements. Parents, carers and healthcare professionals may inform school if an incident or reaction becomes apparent after the pupil has returned home.

14. Information Sharing

Information about a pupil's allergy will be shared with staff on a need-to-know basis to keep the child safe. Health information is special category data under UK GDPR and will be handled carefully, respectfully and securely. Information will only be shared where necessary and in line with the school's Data Protection Policy.

15. Awareness of this Policy

This policy will be published on the school website and made available in hard copy on request. Staff will be made aware of the policy through induction, annual training and regular reminders. The school will also promote age-appropriate awareness among pupils so that children understand how to seek help in an emergency and how to support each other safely and respectfully.

16. Monitoring and Review

This policy will be reviewed annually by the Senior Leadership Team and Governing Board, or sooner if there are changes to statutory guidance, school procedures, or learning from allergy-related incidents or near misses.

17. Linked Policies

This policy should be read alongside the school's Supporting Pupils with Medical Conditions Policy, Safeguarding and Child Protection Policy, First Aid Policy, Behaviour Policy, Anti-Bullying Policy, Educational Visits Policy, SEND Policy, Equality Policy and Data Protection Policy.